

Donna Eccleston  
Commissioner, Precinct 1



Kevin Webb  
Commissioner, Precinct 3

Scott Haag  
Commissioner, Precinct 2

Jen Crownover  
Commissioner, Precinct 4

Sherman Krause  
County Judge

## **NOTICE OF MEETING**

### **COMMISSIONERS COURT OF COMAL COUNTY TEXAS**

NOTICE is hereby given that a **REGULAR MEETING** of Commissioners Court will be held on **Thursday, April 20, 2023 at 8:30 AM** in the Commissioners Courtroom, 100 Main Plaza, New Braunfels, Texas. You may visit our website at **[www.co.comal.tx.us](http://www.co.comal.tx.us)** for agenda postings.

Before each regular session will be an invocation and pledges to the flags. All persons in attendance are invited to participate or not at their own personal discretion.

### **CALL TO ORDER:**

### **8:30 AM ACTION AGENDA:**

**The following subjects will be discussed, considered, and acted upon:**

1. Approve Claims.  
[Claims Cover Page.pdf](#)
2. Proclamation recognizing Julius Bremer Family and Rebecca Creek School subject marker, with the dedication to be held Saturday, April 22, 2023.

### **WORKSHOP AGENDA:**

1. Citizens' Comments. (Citizens' Comments are limited to three minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to Citizens' Comments.).
2. Reports by County Staff and Elected Officials on items of Community interest.

### **ACTION AGENDA CONTINUED:**

3. Discuss and consider final plat approval of North Herbelin Tract, and accept 5.15 acre right-of-way dedication to the public along State Hwy 46W. (Pct. 2).  
[Pct. 2-Summary Letter and Supporting Documents-w.pdf](#)  
[Pct. 2-Final Signed Plat-w.PDF](#)
4. Discuss and consider accepting the Continuation Certificate for Construction Bond No. 024260623 as a one-year extension of the surety term for construction of Public Offsite Sewer Improvements, Steelwood Trail, Unit 1. (Pct. 2).  
[Pct. 2-Continuation Certificate-w.pdf](#)  
[Pct. 2-Extension Request Email-w.pdf](#)  
[Pct. 2-Letter-cost estimate-w.pdf](#)  
[Steelwood\\_Pct.\\_2-Recorded\\_Final-w.pdf](#)
5. Discuss and consider approval of a street name, Preserve Trl, for a private road located northeast of intersection FM 306 and Canyon Crk. (Pct. 4).  
[Pct. 4-Preserve\\_Trl\\_BM\\_911\\_SNA\\_Letter-w.pdf](#)  
[Pct. 4-Preserve\\_Trl\\_Private\\_SNA\\_Request-w.pdf](#)  
[Pct. 4-Proposed\\_Private\\_Road\\_Preserve\\_Trl\\_Map-w.pdf](#)
6. Discuss and consider approval of a U.S. Department of State Passport Acceptance Program for the Comal County Tax Office and establish the 2023 Fees of Office.  
[TAX OFFICE PASSPORT FEES.pdf](#)  
[DEPARTMENT OF STATE FEES.pdf](#)  
[MEMO \(1\).pdf](#)  
[Passport Fee Resolution.pdf](#)
7. Discuss and consider approval of Cost Sharing Agreement between D & M Owens, Inc. and Comal County, Texas, regarding replacement fence between property owned by the parties, and authorize County Judge to sign.  
[D\\_\\_\\_M\\_Owens\\_Inc.\\_Fence\\_Cost\\_Sharing\\_Agreement\\_FINAL\\_DRAFT.pdf](#)
8. Discuss and consider approval to release Bid 2023-4510 Boat Ramp 22 Parking Lot Expansion and authorize Interim Purchasing Director to issue all related documents.
9. Discuss and consider approval of the capital repair of Unit 377 from 075.076.5619 (Capital Equipment). No budget amendment necessary.
10. Discuss and consider approval of a line item transfer in Jail, FROM: Hospitalization, TO: Recurring Contracts to provide additional funds for recorded phone lines for the remainder of 2023.  
[04.20.23 AF - 020.pdf](#)
11. Discuss and consider approval of a line item transfer in Administrative Costs, FROM: Contingency – Personnel and Animal Control – Office Supplies, TO: Animal Control – Overtime and Copier

Lease & Maintenance to provide additional funds for overtime and for price increase in monthly lease copier agreement for the remainder of 2023.

[04.20.23 AF - 050.pdf](#)

**12. EXECUTIVE SESSIONS:**

In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Commissioners Court may convene in a closed session to discuss any of the following items; any final action or vote taken will be in public.

(A) Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code.

(B) Deliberate issues regarding economic development negotiations in accordance with Section 551.087, of the Texas Government Code.

(C) Deliberate pending/ contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code.

*NOTE: Commissioners Court reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered the Open Meetings Act (Chapter 551 of the Texas Government Code).*

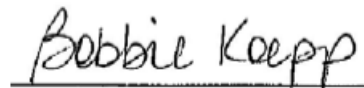
SIGNED: \_\_\_\_\_



COUNTY JUDGE

I, the undersigned, Clerk of the Comal County Commissioners Court do hereby certify that the above Notice is a true and correct copy of said Notice, received and posted on the bulletin board at the Southeast Section of the County Clerk's Office, Comal County Courthouse Annex, 150 N. Seguin Avenue, New Braunfels, Texas at a place readily accessible to the general public at all times on April 20, 2023 8:30 AM. Said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

DATE: April 20, 2023



COUNTY CLERK

*NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Commissioners Court Office at 221-1107 at least two (2) days prior to the meeting so that appropriate arrangements can be made.*